

Metadata Profile

Texas Artists: Paintings, Sculpture, and Works on Paper

Note: In the browse and search results view, items are sorted by the following: Creator; Title; Upload File Name.

M=Mandatory
collection)

S=Search (may change in final collection)

H=Hide (may change in final

Draft Metadata Schema: Texas Artists Digital Project					
Field Name	Map	M	S	H	Example/Notes
Title	Title	y	y	n	(Capitalize proper nouns; get title from document or describe in square brackets) [House with Mountains in the Background]
Creator	Creator	y	y	n	(Use Controlled Vocabulary developed by partnership; if term is not available, use LOC name authority; if no record is available, use last name, first name, middle name/initial (if available; birth and death dates, if available); use [attrib.] if creator is attributed by not verified; use "Unknown" if creator is not known.) Bowling, Charles T. (Charles Taylor), 1891-1985 Bywaters, Jerry W. (Gerald Williamson), 1906-1989 Eisenlohr, Edward G. (Edward Gustav), 1872-1961 Judd, DeForrest H. (DeForrest Hale), 1916-1992 Mauzey, Merritt T. (Merritt Thomas), 1898-1973 McClung, Florence E. (Florence Elliot White), 1894-1992
Contributors	Contributors	n	y	n	(Use LOC name authority; if no record is available, use last name, first name, middle name/initial (if available); put the role of the contributor in parentheses afterwards) Smith, John (editor)
Date	Date	y	y	n	(Date artwork was created; use year only; for circa us "ca." If there is no date use "n.d.") 1906; ca. 1930s
Decade	Date	n	y	n	(controlled vocabulary; use up to 3 decades for estimated dates; if ca. date exceeds three decades, do not use this field; separate multiple decades by semi-colon) 1930-1939 1920-1929; 1930-1939
Part of	Relation-IsPartOf	n	y	n	(controlled vocabulary; when the item is part of a group, provide a name that links the items) Colorado Sketchbook
Accession	Identifier	n	y	n	(Item, accession, object or other identifying number given to an

Number					item) JB.88.39
Page Number	Source	n	y	n	(Page number from book, album, or set; precede by "p."; use zeros depending on the number of items in the series, e.g. p. 02 for a series of less than 100; 002 for a series of less than 1,000) p. 02
Description	Description	n	y	n	(A freely written descriptive annotation. Use one space between sentences. Do not use paragraph breaks, line breaks or tabs. You can expand on the controlled vocabulary used for the classification and/or include background information. Put condition information under Notes) Work on paper with ink and crayon. Woods in foreground with mountains and river in the background.
Notes	Description	n	y	n	(Any notes about the item that are available. Start with initial capital letter. Use Recto: and Verso: for front and back, respectively.) Recto: numbered MK6. Verso: stamped Great Western View Co. , damaged at edges
Related Resources	Relation-References	n	y	n	(Can create simple or complex inter-linkages; refer to related resources by title or URL; separate listings by a semi-colon; optionally add a phrase or description about the relationship)
Keywords	Subject	y	y	n	(Use Thesaurus for Graphic Materials: http://www.loc.gov/rr/print/tgm1/ as a suggested source, but add free-text keywords as needed. These are descriptive keywords, not those relating to the form/genre. Separate by a semi-colon. Do not capitalize unless they are proper nouns.) trees; houses; mountains I also need to add these keywords on all items: visual arts; Texas; Southwest; U.S. West Please add a keyword or keyword term regarding the school of art, e.g. Texas Regionalism
Original Dimensions	Source	n	n	n	(use height by width in inches; spell out inches; use decimal points for fractions of inches) 8.25 x 10.75 inches
Form/Genre	Source	y	y	n	(Use Thesaurus for Graphic Materials: http://www.loc.gov/rr/print/tgm1/) Prints; Painting; Sculpture
Digital Resource	Type	y	y	n	(Select one from these terms; check with Cindy Boeke to add others as necessary)

ce Type					Image; Text; Video; Audio
Digitization Date	Date	n	n	n	(Date of digitization; year is sufficient; precede with "Digitized:") Digitized: 2010
Digital Format	Format	n	n	n	(Describe file using http://www.iana.org/assignments/media-types/ ; all CONTENTdm items should have image/jp2 and the file that was uploaded) Displayed as .jp2; uploaded as .jpg
Digitization Process	Format	y	n	n	(Describe the digitization process preceded by words "Digitization process:") Digitization process: scanned at 1200 dpi; service master color balanced, cropped, and resized in Photoshop; 300 dpi version of service master used for upload.
Upload File Name	Relation-HasFormatOf	y	y	n	(Name of file that is uploaded into CONTENTdm, including three letter extension) ag1983_0282_01_300.tif
ARCHIVE Server	Relation	y	n	y	ARCHIVE server: (TO BE FILLED OUT BY SMU)
Upload File Path	Identifier	y	n	n	ARCHIVE\CONTENTdm\Hamon\TAR_TexasArtists\TAR_UploadDerivatives
Archival File Name	Relation-HasFormatOf	y	y	n	(Name of scan from which upload item is derived, including three letter extension; if it is the same as the upload file repeat the upload file name) tar_bywaters_01_001_300.tif
Archival File Path	Relation-HasFormatOf	y	n	n	TBD
Project Server	None	n	n	y	PROJECT server: (TO BE FILLED OUT BY SMU)
Project Files	None	n	n	n	(TO BE FILLED OUT BY SMU)
Digital Collection	Identifier	y	y	n	(name of digital collection) Texas Artists: Paintings, Sculpture, and Works on Paper
Library	Publisher	y	y	n	(Controlled Vocabulary; for SMU items only) Bywaters Special Collections; Hamon Library
Publisher	Publisher	y	y	n	Choose one of the following: Central University Libraries, Southern Methodist University; Dallas Public Library; Dallas Museum of Art
Credit Line	Contributors	n	y	n	Details about donor information.
Rights	Rights	y	n	n	Below are SMU statements; each organization should supply its

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