



Important Messages to Students

from the University Registrar

www.smu.edu/registrar

Fall 2020

IMPORTANT DATES

Full Academic Calendar

- August 23** - Opening Convocation
- August 24** - First day of classes
- August 28** - LAST DAY to enroll, ADD courses, or DROP courses without tuition billing while remaining enrolled for the term
- September 4** - Last day to drop a course without academic record (tuition charges apply)
- September 7** - Labor Day (CLASSES MEET)
- September 8** - Last day to declare pass/fail/no credit
- September 29** - Early Intervention Deficiency Reports available to undergraduate students
- TBD** - December Graduation Fair
- October 21** - Mid-Term Deficiency Reports available to undergraduate students
- November 3** - Last day to drop course with a W.
- November 24** - Last day to withdraw from the University
- November 30-December 1** - No Classes
- December 4** - Last day of classes
- December 7-9** - Reading Days
- December 10-16** - Final Examinations (Grades due 72 hours after final exam)
- December 18** - December Rotunda Recessional 5:00 p.m.
- December 19** - December Commencement Convocation 9:30 a.m.

EARLY INTERVENTION AND MID-TERM GRADING

Undergraduate students may receive early and/or mid-term grades. Please visit the [2020-21 Undergraduate Catalog](#), Enrollment and Academic Records section, then scroll down to see the Early Intervention and Mid-Term Grading section for specific information.

OFFICIAL UNIVERSITY CALENDAR

Please see the [Official University Calendar for 2020 - 2021](#) on the University Registrar webpage for important dates and deadlines.

ENROLLMENT & BURSAR (PAYMENT) INFORMATION

You should NOT attend a class in which you are not officially enrolled! Classes begin on Monday, August 24. If you have not enrolled, you have through **Friday, August 28**. Payment is due at the time of enrollment. Select link for information on how to pay. smu.edu/bursar/webpay.asp

The last day to ADD courses or DROP courses without tuition billing (while remaining enrolled for the term) is Friday, August 28 until 11:59 p.m. The last day to DROP a course without academic record (tuition charges apply) is Friday, September 4. For further information concerning fall 2020 and other important deadlines, please go to the University Registrar Home Page smu.edu/registrar and click "Class Schedule & Enrollment Information."

Remember that it is YOUR RESPONSIBILITY to ensure that your enrollment is accurate and all University deadlines are met.

Students taking undergraduate courses will be assigned either a **Red** or **Blue** rotation schedule. Students will see either a **Red** or **Blue** SMUFlex tile in my.SMU on their Student Homepage. Students who have requested to be fully REMOTE or are taking all VIRTUAL courses will not be assigned to the Red-Blue Rotation Schedule.

Click [HERE](#) for information about the **Red-Blue Rotation Schedule**.

Be sure to complete the COVID Canvas Course! You may not add/drop/swap courses or enroll for future terms until you complete the course.

"NO CREDIT" OR "PASS/FAIL" OPTION

Students may take some undergraduate courses for "No Credit" or "Pass/Fail." **"No Credit" Option** - Students should indicate in writing no later than the 12th class day that they wish to do so. Permission of the instructor or department is required. **"Pass/Fail" Option** - 12 hours of pass/fail hours are the maximum total credits that a student can use towards a degree assuming a passing grade in the class. Grades of C- or higher are considered passing. Deadline to complete the Pass/Fail Option Declaration form is the 12th class day. Forms are available in the Office of the Academic Dean. More information can be found in the online Undergraduate Catalog at smu.edu/catalogs.

PERSONAL INFORMATION VERIFICATION

Students are required to verify their personal information twice a year. Failure to do so will result in a HOLD being placed which prohibits future enrollment. Students should update their personal information as the need arises. Click on the Profile tile and then Personal Details. Update address, phone, and/or emergency contacts whenever necessary.

EXCUSED ABSENCES

Students who participate in officially sanctioned scheduled extracurricular activities or observe a religious holiday should be given an opportunity to make up class examinations or other graded assignments missed as a result of this activity. Students should be informed by the instructor at the beginning of the term, preferably in writing, of the instructor's makeup policy. A list of religious holidays for use in requesting excused absences is available on the University Calendar. For the policy regarding religious holidays, click [here](#). For medical absence information, click [here](#).

RELEASE OF EDUCATION RECORDS

FERPA — The Family Educational Rights and Privacy Act of 1974

The process of authorizing your parents and others access to your education records, such as Financial Aid, Student Financials, Holds, and Academic Records is easy! Go to smu.edu/LegalDisclosures/FERPA for more information regarding FERPA. Step-by-step instructions to authorize access are located at smu.edu/LegalDisclosures/FERPA/Releases/Student-Records-Release. Feel free to contact Enrollment Services at enrol_serv@smu.edu or 214.768.3417 if you have any questions. Find out more about directory information at smu.edu/registrar/ferpa/dir_info.asp